

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 18<sup>th</sup> of September 2014 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:31 pm.

ROLL CALL – Present: Mr. Berding, Mr. Hare, Mr. Heisler & Mr. Kearns  
Absent: Mrs. Shorter

Also present: Mr. Otten, Mrs. Lane, Mrs. Wildow, Mr. Martin, Mr. Weiser & Mr. Clemmons

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

- A. Recognition of Summer Graduates – Billy Smith
- B. Spotlight on South Elementary School – Jason Hussel  
A partnership has been established with Miami University to provide a buddy program for South Elementary students.

COMMUNICATION: None

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

14-95 RESIGNATIONS/LEAVE OF ABSENCE/EMPLOYMENT - Mr. Martin

MOTION – Moved by Mr. Hare to approve the following:

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

- A. Personnel – Licensed
  - 1. Resignations
    - a. Andrew Brinker, Senior High, Wrestling, Reserve Assistant  
(effective for the 2014-15 school year; to accept another assignment with FCSD Athletics)
    - b. Courtney Wiesman, Middle, Track 7/8, Head Coach  
(effective for the 2014-15 school year, for personal reasons)
  - 2. Leaves of Absence
    - a. Stacey Ewen, Senior High, Social Studies  
(effective October 10, 2014 through November 21, 2014; for childrearing purposes)

3. Employment

- a. Amanda Powell, South, Intervention Specialist, 50%  
(recommended for a new one-year limited teaching contract for the 2014-2015 school year, effective September 22, 2014; for a new position due to enrollment)

b. **Extracurriculars 2014-15**

**Senior High**

Carol Nance, African American Voices of Youth  
Corey Simmins, Peer Tutoring Coordinator

**Freshman**

Jackie Hart, Class Sponsor  
Alexandra Bayer, Agents of Change

**Middle**

Kara Culp, National Junior Honor Society  
Leasa Larson, Orchestra Director, 25%  
Sherry Randall, Orchestra Director, 75%  
Kelly Walker, Vocal Music 7/8, 10%

**Intermediate**

Jeff Clark, Vocal Music, 25%  
Matthew Crapo, Intramural Track Coach  
Leasa Larson, Orchestra Director  
Chris Stover, Vocal Music, 25%  
Kelly Walker, Vocal Music, 50%

c. Home Instructors

Regina Williams

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$25.01 per hour, effective for the 2014-2015 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Heisler

Public comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, & Mr. Kearns

Absent: Mrs. Shorter

Nays: None

Motion Carried: 4-0

14-96 RESIGNATIONS/LEAVE OF ABSENCE/EMPLOYMENT/PROMOTION - Mr. Weiser

MOTION – Moved by Mr. Hare to approve the following:

B. Personnel -- Classified

1. Resignations

- a. Sharon Revel, Administration Building, Confidential Secretary II  
(effective at the end of the day on November 30, 2014; for retirement purposes)
- b. Connie Wagner, Freshman, Secretary III  
(effective at the end of the day on September 30, 2014; for retirement purposes)

2. Leaves of Absence

- a. Pam Sanders, Central, Custodian  
(effective September 16, 2014 through October 26, 2014; extension of unpaid Workers Compensation)

3. Employment

- a. Trisha King, West, Educational Assistant  
(effective September 19, 2014; for a replacement position)
- b. Regina Lewis, West, Educational Assistant  
(effective September 19, 2014; for a replacement position)
- c. Linda Merrill, Intermediate, Food Service Assistant  
(effective September 19, 2014; for a replacement position)
- d. Jennifer Painter, Intermediate, Educational Assistant  
(effective September 19, 2014; for a replacement position)
- e. Melissa Proffitt, Middle, Food Service Assistant  
(effective September 19, 2014; for a replacement position)
- f. Francine Ross, West, Educational Assistant  
(effective September 19, 2014; for a replacement position)
- g. Suzanne Skora, Freshman, Food Service Assistant  
(effective September 19, 2014; for a replacement position)
- h. Diana Weeks, Sr. High, Food Service Assistant  
(effective September 19, 2014; for a replacement position)

4. Promotion

- a. Angela Carter, Intermediate, Food Service Assistant  
(effective September 15, 2014; promoted to Intermediate Cook, for a replacement position)
- b. Liana Wilkins, West, Food Service Assistant  
(effective September 15, 2014; promoted to West Cook, for a new position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Berding

Public comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, & Mr. Kearns

Absent: Mrs. Shorter

Nays: None

Motion Carried: 4-0

C. Items for Board Discussion

1. Review of Ohio Report Card – Lani Wildow  
Mrs. Wildow gave an overview of the District's report card for the 2013-2014 school year.

2. Maintenance vehicle needs – Tom Weiser  
Mr. Weiser discussed maintenance vehicle needs. He stated that 2015 F250 trucks are available until September 27<sup>th</sup> for the same price as 2014 models.

Discussion regarding the plowing for the district followed.

Mr. Heisler asked why we do not contract out the plowing and Mr. Weiser's response was that we do contract out plowing at the high school for a fee of \$2000 for each plow.

Mr. Berding wanted to know what will be done with the plow on the boom truck and Mr. Weiser responded that it will be kept as a spare.

Mr. Kearns inquired about leasing as an option and Mr. Weiser responded that leasing is more expensive based on the small number of vehicles that we plan to order.

The Board gave Mr. Weiser their blessing to move forward with purchasing 2 maintenance trucks this fiscal year.

The Board would also like to have a maintenance vehicle replacement plan developed.

3. Activity fees for athletics – Paul Otten  
The Board discussion continued regarding waiving the activity fee for the third sport in the same school year for student athletes.

Mr. Berding suggested that the wording for this policy should state that the maximum fee per school year for sports is \$250. Mr. Otten will share that suggestion with Mr. Harden.

Mr. Heisler asked if there were concerns about academics for the students that play three sports.

Mr. Otten stated that many students excel while playing sports due to the regimented structure that the student must follow during the season.

Mr. Berding noted that it is a parental decision on whether or not their student can handle extracurricular activities in addition to academics.

Mr. Hare reminded everyone that the coaches must monitor academic eligibility for their players.

This item will be presented for a vote at the October Board Meeting.

4. Student fees for Fairfield Academy – Lani Wildow  
Fees for Fairfield Academy students are a little lower due to the online component. Student fees for the Academy will be presented for a vote at the October Board Meeting.
5. OFCC Project Agreement – Paul Otten  
This allows us the “draw down” of state money for the construction project.

Mr. Heisler asked if the reference to the “optional demolition allowance” is truly optional. Mr. Otten responded that there has been discussion with Steed Hammond and Paul (SHP) regarding the demolition of the Freshman School and Central Elementary. SHP must test the types of materials in the buildings this summer before the buildings are demolished. An actual demolition plan must be created.

Mr. Heisler asked about the reference to site access funding in the OFCC Project Agreement. The state has allocated \$300,000 per school building site in the event that road improvements are needed to access the buildings.

Mr. Heisler questioned why the Freshman School is not being built on the senior high property.

Mr. Otten reminded everyone that the decision to build the Freshman campus across the street from the high school was presented to the community during the levy campaign. The suggestion originated from parent input during the Master Planning meetings.

Mr. Otten has met with Fairfield City officials to discuss how we can accommodate the fact that the current high school campus does not have busing. Traffic flow has been an issue on the senior high campus site and adding an additional building to that location would just add to the congestion.

Mr. Hare suggested that consideration should be given to designing the Freshman School grounds to assist with the traffic flow at the high school campus.

Mr. Otten will review the transportation issues for all of the buildings as well as the bell schedules for the Freshman School and the high school.

Mr. Kearns reminded everyone that the bell schedule was discussed during the Master Planning meetings.

Mr. Heisler suggested exploring the feasibility of satellite stops for parents to drop off and pick up their students.

Mr. Otten stated that there are many issues that will be reviewed during the planning for the new buildings.

Mr. Heisler questioned the money earmarked for maintenance from the .5 mil levy.

Mr. Clemmons clarified that the maintenance money must be spent on the new buildings, not the current buildings.

6. Superintendent and Treasurer evaluations

14-97 APPROVAL OF AN AD HOC COMMITTEE TO DETERMINE PARAMETERS FOR SUPERINTENDENT & TREASURER EVALUATIONS/APPROVAL OF TEMPORARY EMPLOYMENT OF STUDENT WORKERS FOR THE 2014-2015 SCHOOL YEAR/APPROVAL OF THE PROJECT AGREEMENT WITH THE OHIO SCHOOL FACILITIES COMMISSION & EARMARKING FUNDS FROM THE DISTRICT'S PERMANENT IMPROVEMENT LEVY FOR THE PURPOSE OF MAINTAINING CLASSROOM FACILITIES.

MOTION – Moved by Mr. Berding to approve the following:

D. Other Items for Board Action

1. Recommend initiating an ad hoc committee to determine parameters for Superintendent and Treasurer evaluations. The following board members will serve on this committee with Superintendent and Treasurer: Dan Hare and Michael Berding.
2. Recommend approval of the temporary employment of student workers for the 2014-2015 school year. (The lists of student workers are presented in your packets for your review. Board approval is needed to ensure the students are appropriately covered by Workers' Compensation insurance.)
3. Recommend approval of the following resolution:

**RESOLUTION APPROVING THE PROJECT AGREEMENT  
WITH THE OHIO SCHOOL FACILITIES COMMISSION AND  
EARMARKING FUNDS FROM THE DISTRICT'S PERMANENT  
IMPROVEMENT LEVY FOR THE PURPOSE OF MAINTAINING  
CLASSROOM FACILITIES**

WHEREAS, the Fairfield City School District (the "School District") is participating in the Ohio School Facilities Commission's (the "Commission") Classroom Facilities Assistance Program (the "Program"); and

WHEREAS, the Board of Education (the "Board of Education") of the School District qualified under Section 3318.034 (division of School District classroom needs into segments) to receive assistance from the State of Ohio, under Section 3318.01 to Section 3318.20, inclusive, of the Ohio Revised Code (the "Classroom Facilities Act") by virtue of the Program; and

WHEREAS, on May 6, 2014, the electors of the School District approved the issuance of not to exceed \$61,358,814 of bonds, which amount included the School District's share of the basic project costs of the first segment of the classroom facilities project (\$54,108,814) and the costs of site acquisition and other improvements to school facilities comprised of locally funded initiatives for the first segment (\$7,250,000); and

WHEREAS, the Board of Education also submitted and the electors of the School District approved a five-tenths (0.5) mill levy at the May 6, 2014, election for the purpose of acquisition, construction, enlargement, renovation and financing of permanent improvements for a continuing period of time (the "Permanent Improvement Levy"); and

WHEREAS, pursuant to Chapter 3318 of the Ohio Revised Code, it is necessary to maintain classroom facility projects by providing a maintenance tax in the amount of at least one-half mill for each dollar of valuation for a period of twenty three (23) years; and

WHEREAS, pursuant to Section 3318.034 of the Ohio Revised Code and with the approval of the Commission, the Board of Education has elected to prorate its full maintenance requirement to the amount required for the first segment of the classroom facilities project; and

WHEREAS, the School District shall satisfy the maintenance tax requirement for the first segment of its classroom facilities project by earmarking \$222,258 per year from the proceeds received annually from the Permanent Improvement Levy; and

WHEREAS, in order to proceed with the first segment of the classroom facilities project it is necessary to enter into the Project Agreement for Segment One (the "Agreement") by and between the Commission and the School District;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Fairfield City School District, County of Butler, State of Ohio.

SECTION 1. That Agreement, as presented to the Board of Education this date, is hereby approved and the Treasurer and President of the Board of Education are each hereby authorized to execute said agreement on behalf of the Board of Education.

SECTION 2. That for the reasons stated in the preambles hereto, and as set forth in the Agreement, this Board of Education, on behalf of the School District, hereby formally earmarks \$222,258 annually from the proceeds of the Permanent Improvement Levy for the purpose of dedicating funds to maintaining segment one of the classroom facilities project for

a period of twenty-three (23) years in order to satisfy the maintenance tax requirement pursuant to Sections 3318.01 to 3318.20 of the Ohio Revised Code.

SECTION 3. The funds from the Permanent Improvement Levy shall be set aside for maintenance purposes commencing in calendar year 2015 and for a period of twenty-two (22) years thereafter, so that segment one of the classroom facilities project shall be supported by a maintenance tax for a total period of twenty-three (23) years.

SECTION 4. That either the President of this Board or the Treasurer of the Board, or both, or their designees, are hereby authorized to take all necessary action to effectuate the earmarking of said amount from the Permanent Improvement Levy towards compliance with the maintenance tax requirement for purposes of classroom facilities projects pursuant to Sections 3318.01 to 3318.20 of the Ohio Revised Code.

SECTION 5. That this Board hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

SECTION 6. This resolution shall be in full force and effect from and immediately after its adoption.

SECOND – Seconded by Mr. Hare

Public comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, & Mr. Kearns

Absent: Mrs. Shorter

Nays: None

Motion Carried: 4-0

14-98 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR AUGUST 2014/  
APPROVAL OF THE 2014-2015 AMENDED APPROPRIATIONS RESOLUTION/DONATIONS/  
DISPOSALS/CANCELLATION OF NOVEMBER 6, 2014, BOARD OF EDUCATION WORK  
SESSION

MOTION – Moved by Mr. Hare to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

August 7, 2014 – Work Session

August 21, 2014 – Regular Meeting

September 4, 2014 – Work Session

B. Recommend approval of the financial reports for the month of August 2014.

C. Recommend approval of the 2014-2015 Amended Appropriations Resolution.



D. Recommend approval of the following donations:

1. A donation of a camera and equipment valued at \$200 from Barbara Ervin to the Fairfield City School District.
2. A donation of \$102.34 from Target's "Take Charge of Education" program to Fairfield South Elementary School.
3. A donation of school supplies valued at \$790 from Express Scripts to Fairfield City School District.
4. A donation of \$200 from the Fairfield Township Citizens Police Academy Alumni to Fairfield City School District to be used to purchase supplies for the school district's security dog.

**Total donations for 2014:        \$51,814.34**

E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
18136	Printer	Central Elementary
18496	Computer	Central Elementary
18619	Computer	Central Elementary
19108	Computer	Central Elementary
11003	Computer	East Elementary
11019	Computer	East Elementary
15771	Computer	East Elementary
15785	Computer	East Elementary
15786	Computer	East Elementary
17217	Computer	East Elementary
17344	Computer	East Elementary
28261	Cell phone	Maintenance Dept
200094	Portable classroom	Middle School
14996	Computer	South Elementary
17078	Computer	South Elementary
2108	Mac switch interface	Special Services
10682	Infrared headpointer	Special Services
1808	Communication device	Special Services
2079	Delta talker	Special Services
DY900325	Communication device	Special Services

F. Cancellation of November 6, 2014 Board of Education Work Session

SECOND – Seconded by Mr. Heisler

Public comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, & Mr. Kearns

Absent: Mrs. Shorter

Nays: None

Motion Carried: 4-0

## ANNOUNCEMENTS

September 22, 2014 – Homecoming Parade informational meeting, 7:00 PM at the high school  
September 26, 2014 – 8<sup>th</sup> grade band night at the home football game  
October 2, 2014 – Board Meeting, 6:30 PM, FAB Conference Room A  
October 10, 2014 – Homecoming Parade, 5:25 PM  
October 11, 2014 – Hall of Fame Banquet, noon-5:00 PM at Receptions

## BOARD MEMBER COMMENTS

### Mr. Kearns

He thanked the Miami University students for attending the Board meeting.

### Mr. Berding

He welcomed the Miami University students.

He wished Mrs. Shorter a speedy recovery.

### Mr. Heisler

He congratulated the summer graduates and wished them luck.

### Mr. Hare

He sent a shout out for Mrs. Kari Burdine, a Central Elementary teacher, for being recognized as the radio station Warm 98 Teacher of the Week. She was nominated by a parent and he asked that more parents find ways to recognize the great efforts of our staff.

He reminded district township residents of the annual Safety Day at Bridgewater Falls on Saturday from 10:00 until 3:00. There will be fire trucks and police cars on display. Parents can have their children fingerprinted and retain the card themselves. No one else will have access to the fingerprinting cards.

## 14-99 EXECUTIVE SESSION

MOTION – Moved by Mr. Hare to recess to Executive Session at 8:15 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

Purchase or Sale of Real Estate 121.22 (G) (2)

SECOND – Seconded by Mr. Heisler

Public comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, & Mr. Kearns

Absent: Mrs. Shorter

Nays: None

Motion Carried: 4-0

The Board resumed the meeting at 8:57 pm.

14-100 ADJOURNMENT

MOTION – Moved by Mr. Hare to adjourn the meeting.

SECOND – Seconded by Mr. Kearns

Public comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Heisler, & Mr. Kearns

Absent: Mrs. Shorter

Nays: None

Motion Carried: 4-0

The meeting was adjourned at 8:58 pm by the President, Mr. Kearns.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

\_\_\_\_\_  
Treasurer